EARLY OPTIONS: A PROVIDER'S GUIDE
TO MEDICAL ABORTION
NATIONAL ABORTION FEDERATION
MEDICAL EDUCATION SERIES

Slide Presentation for MAC/PC

The presentations on this CD will help health care professionals understand various aspects of providing medical abortion care. The program consists of four presentations covering regimens; management of side effects and complications; an overview of medical abortion clinical and practice issues; and early vacuum aspiration as an alternative to and back-up for medical abortion.

In order to view the presentations on this CD-ROM you will need the following:
<u>System requirements for PC:</u> Microsoft® PowerPoint version 97 or greater, Microsoft® Windows® 95 or Microsoft® Windows NT® Workstation 3.51 Service Pack 5 or later, 16 MB of memory, 26 to 58 MB of available hard-disk space, DC-ROM drive, and VGA or higher-resolution video adapter.
<u>System requirements for Mac®:</u> Microsoft® Office 98 or greater, a Mac® OS-compatible computer equipped with a PowerPC processor, System 7.5 operating system or later, at least 16 MB of physical RAM, CD-ROM drive, and 90 MB of hard-disk space.

In order to view the presentations, simply insert the CD-ROM, access your CD drive from the PowerPoint® file menu, and select a presentation. See "Using PowerPoint®" below for more detailed instructions.

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Contents:
- Regimens NAF EarlyOptions 2005.ppt
- PtMngment NAF EarlyOptions 2005.ppt
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- EarlyVacuumAspiration NAF EarlyOptions 2005
- Read Me 2005. doc

These presentations are based in part or in entirety on the NAF Educational Slide Program:
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For more information about the National Abortion Federation (NAF) and additional educational
resources available through NAF please contact NAF at:

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To view only the slides and lecture note area without the outline:
1. Click *View* in the menu bar. A menu will drop down.
2. Select *Notes Page* from the menu. The screen will then change to show the slide and lecture notes only.
3. Use the scroll bar on the right side of the screen as needed to view all the notes.

To view the slides only:
1. Click *View* in the menu bar. A menu will drop down.
2. Select *Slide Show* from the menu. The screen will then change to show a full-screen view of the slide only.
3. To move to the next slide, left click anywhere on the slide.
4. To go back to the previous slide, right click. A menu will appear. Select *Previous* with a left click.
5. To end the presentation, right click. A menu will appear. Select *End Show* with a left click.

To print handouts of the slides:
1. Click *File* in the menu bar. A menu will drop down.
2. Select *Print*. A window will appear.
3. In the bottom left you will see a box that is called *Print What*.
4. Click the arrow to the right of the box. A menu will drop down.
5. Select *Handouts.*
6. The *Handouts* box in the bottom right will appear. Click the arrow next to *Slides per Page*. A menu will drop.
7. Select how many slides you want to print per page and, if applicable, whether you want them to run horizontally or vertically on the page (a sample of how they will print on the page will appear to the right).
8. Click OK to print.

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3. Click *Format* in the menu bar. A menu will drop down.
4. Select *Slide Design*. A sample of possible slide formats from which you can choose will appear in the right margin.
5. Position your cursor on the slide format you want to choose. A menu arrow will appear. Right click. A menu bar will appear.
6. Click *Apply to Selected Slides*. Your new slide will appear with the new format., but still containing the NAF logos.
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8. Click *Master*. A menu bar will drop to the right. Click *Slide Master*.
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